

Distinctive Event Rentals

1111 International Plaza, Chesapeake, VA 23323

Application for Employment

Personal Information

Name (last, first, Middle initial):	Date:
	Social Security Number: -- --
Home phone number:	Cell phone number:
Do you have legal right to work in the United States? <input type="checkbox"/> Yes <input type="checkbox"/> No	
(Date of birth is required by the F.M.C.S.R. and the Virginia D.O.T. for all commercial motor vehicle driver applicants and also mandatory background checks.)	
Date of Birth: ____/____/____	
Can you provide proof of age? <input type="checkbox"/> Yes <input type="checkbox"/> No	
How were you referred to us? (If a friend or a worker here, then who?)	
Have you ever worked for Distinctive Event Rentals before? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If "yes" what are the dates of employment: From: _____ To: _____	
Rate of pay:	Position held:
Supervisor's name:	What department:
Reason(s) for leaving:	

Employment Desired**

Positions available are: Warehouse labor, Field Labor/Driver (Driver requires an application addendum to be filled out), Office (non-labor)

Position:	Date you can start:	Salary Desired:
Are you presently employed? <input type="checkbox"/> Yes <input type="checkbox"/> No	May we contact your present employer? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Job Status you are applying for: <input type="checkbox"/> Full time <input type="checkbox"/> Part time <input type="checkbox"/> Seasonal (reserved for high school/college students)		

References

(Please provide three persons not living with you nor related to you)

Name	Address (Street, City & State)	Years Known	Phone Number

****All positions at Distinctive Event Rentals are "labor intensive". Everyone filling out this application is applying for positions that require lifting, pushing, pulling, walking, and standing for long periods of time. All employment history requested must be completely filled out. Applications cannot be accepted as complete nor can applicants be considered for employment if the employment history is not completely filled out. Also an application will be considered incomplete if the above section is left blank. Additional address and employment record sheets can be provided upon request.**

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Employment Record

Please list previous employment in reverse order, starting with the most recent first.

Employer name:	Date of employment
Address:	From:
City: State: Zip:	To:
Supervisor/Contact person: Phone number:	Position held:
Reason for leaving:	Salary/wage:

Employer name:	Date of employment
Address:	From:
City: State: Zip:	To:
Supervisor/Contact person: Phone number:	Position held:
Reason for leaving:	Salary/wage:

Employer name:	Date of employment
Address:	From:
City: State: Zip:	To:
Supervisor/Contact person: Phone number:	Position held:
Reason for leaving:	Salary/wage:

Employer name:	Date of employment
Address:	From:
City: State: Zip:	To:
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Home Address***(Note: driver applicants must fill out separate form)

1) Street (Present Address):	City:
State & Zip Code:	How Long?
2) Street (Past or Permanent Address):	City:
State & Zip Code:	How Long?

***Note: Additional address and employment record sheets can be provided upon request.

Education History

Circle highest grade completed: 1 2 3 4 5 6 7 8	High School: 9 10 11 12	College: 1 2 3 4
Name of last school attended	Dates attended:	Did you graduate? <input type="checkbox"/> Yes <input type="checkbox"/> No
	To: From:	Notes:
City:	State:	

Trade Schools/Classes/Other Schooling

Name of last school attended:	Dates attended:	Did you graduate? <input type="checkbox"/> Yes <input type="checkbox"/> No
	To: From:	Notes:
City:	State:	

Other Courses and Trades (other than already listed)

List any courses and/or training other shown elsewhere in this application:
List and special equipment or technical material you can work with:

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General Information

Can you provide your own transportation to and from work? <input type="checkbox"/> Yes <input type="checkbox"/> No
Will you be driving your own vehicle to work? <input type="checkbox"/> Yes <input type="checkbox"/> No
Will you be riding with a friend or relative? <input type="checkbox"/> Yes <input type="checkbox"/> No
If “yes” circle one – FRIEND / RELATIVE
Can you arrive to work on time even on Saturdays and Sundays?
(This includes public transportation and rides provided by friends or relatives.) <input type="checkbox"/> Yes <input type="checkbox"/> No
Have you ever been convicted of a felony? (Answering “yes” will not bar you from employment.) <input type="checkbox"/> Yes <input type="checkbox"/> No If “yes” please explain below NOW and NOT in the interview: _____
Can you type? <input type="checkbox"/> Yes <input type="checkbox"/> No
If “yes” how words a minute can you type? W.P.M. = ()
Do you have a valid Virginia driver’s license?
(Valid driver’s license is required for employment.) <input type="checkbox"/> Yes <input type="checkbox"/> No
Can you provide a copy of your Motor Vehicle Record?
(A copy of your MVR will be required to complete the hiring process.) <input type="checkbox"/> Yes <input type="checkbox"/> No
Have you ever driven a “straight” truck or “box” truck before?
(Please do not count “U-Haul” trucks as truck driving experience.) <input type="checkbox"/> Yes <input type="checkbox"/> No
If “yes”, how years of experience do you have? ()
Do you have any pre-existing injuries , or health issues that would prevent you from doing this job? <input type="checkbox"/> Yes <input type="checkbox"/> No If “yes” please explain:
Are you willing to perform physically demanding work for long periods of time? <input type="checkbox"/> Yes <input type="checkbox"/> No
Are you able and willing to stand while you work for long periods of time? <input type="checkbox"/> Yes <input type="checkbox"/> No

Scheduling and Availability

	Available (yes or no)	Earliest you can start work? (start time)	Latest you can or willing to work?(end time)
Monday			
Tuesday			
Wednesday			
Thursday			
Friday			
Saturday			
Sunday			

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AUTHORIZATION

I certify that the facts that I have given in this application are true and complete to the best of my knowledge and understand that, if employed; falsified statements on this application shall be grounds for dismissal. I authorize investigation of all statements contained herein and the references and employers listed above to give Distinctive Event Rentals any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release the company from all liability for any damage that may result from utilization of such information. I also understand and agree that no representative of the company has any authority to enter into any agreement for employment for any specified period of time, or to make any agreement contrary to the foregoing, unless it is in writing and signed by an authorized company representative.

PLEASE NOTE

Distinctive Event Rentals is a drug free workplace, and as a condition of my employment I realize that I will need to comply with mandatory pre-employment urinalysis, hair sampling or saliva test, and random testing thereafter, for the purpose of drug and alcohol testing.

PLEASE NOTE:

At the company's discretion, a **background check** may be performed on any employee or potential employee at any time. Any omission of information on the employee's application that is discovered during or after this process will be grounds for dismissal.

NAME (print): _____

SIGNATURE: _____

DATE: _____